CABINET 31 JULY 2003

# BUDGETARY CONTROL CAPITAL PROGRAMME 2002/03 and 2003/04 (Report by the Head of Financial Services)

#### 1. PURPOSE

- 1.1 This report outlines the outturn position for 2002/03 and the implications for 2003/04. Progress during the current year is also considered and proposals are made for necessary cost variations.
- 1.2 More detailed information on specific schemes can be obtained from the relevant Head of Service. Some figures may still be subject to minor changes as the accounts are not yet finally closed.

#### 2. THE COUNCIL'S 2002/03 OUTTURN POSITION

- 2.1 Over 80% of the capital schemes completed last year were on time or no more than 8 weeks late. Annex A shows details of estimated completion dates and cost variations on all current schemes.
- Planned capital expenditure (including the gross spending on Disabled Facilities Grants and Social Housing Grant) in 2002/03 amounted to £7,486k last year compared to an approved total of £9,397k. Most of the reduction (£1.8M) is due to slippage or deliberate deferral, of which £1.2M has been reported previously.
- **2.3** A net saving of £54k has also been identified and Annex B contains the details of this.

#### 3. MONITORING OF THE 2003/04 PROGRAMME

- 3.1 The approved 2003/04 programme of £14,719k has been increased by £1,753k, as a result of slippage, resulting in a total of £16,472k.
- 3.2 Towards the end of 2002/03 the Government changed the system for Social Housing so that funding would no longer be via local authorities. The full implications of this change cannot yet be assessed but the Council's £2,755k capital provision for payments to Registered Social Landlords was conditional upon reimbursement by the Government so it can no longer take place without further approval. An update on the position will be presented to Cabinet in due course.
- 3.3 Annex C details the variations that are already anticipated and shows slippage or deferral of £449k. Reference to Annex A will show the forecast change in completion dates. All schemes will be receiving a thorough review over the next month as part of the annual MTP process to ensure that forecast completion dates are realistic and achievable.
- 3.4 Tenders have recently been received for two Leisure Centre projects which are significantly, in percentage terms, above the sums allocated.

The refurbishment of the Ramsey changing rooms is £19k more than the £72k originally earmarked from the Condition Survey budget. It is essential that this scheme goes ahead in parallel with the closure for the roof replacement in order to minimise disruption. The other scheme is the Bar/Kitchen/Creche extension at the St Neots Leisure Centre where, following a meeting with the lowest tenderer, the price is still £69k above the budget of £272k.

- 3.5 It is considered that the buoyant building works sector and the tendering of projects one at a time is resulting in limited competition and hence higher prices. The Ramsey project needs to go ahead but it is proposed that the St Neots scheme be deferred pending an investigation into how Leisure Centre building and maintenance work might be combined into a long-term contract with a suitable partner. The extra cost at Ramsey and for the investigation will be met from the Condition Survey provision.
- 3.6 Problems have been identified with a retaining wall on Hen Brook in St Neots and although the Council's legal liability is imprecise it is considered important that the wall and adjoining lengths are rebuilt as soon as possible to avoid future flooding problems. The estimated cost of the scheme is £48k and it could be funded from last year's net savings of £54k shown in Annex B.

#### 4. CONCLUSION

- 4.1 Over 80% of schemes completed last year were on time or less than 8 weeks late. Capital spending delays were experienced in 2002/03 and there was a cost saving of £54k. Some delays are emerging for 2003/04 and Annex D gives the latest expected position on each scheme. A thorough review on completion dates is underway.
- 4.2 Concern has arisen over tender prices for leisure centre work and paragraph 3.5 outlines the proposed action. An additional scheme has emerged relating to Hen Brook and it is proposed that this be funded from the identified savings.

#### 5. RECOMMENDATION

#### 5.1 It is RECOMMENDED that Cabinet:

- a) note the likely capital outturn for 2002/03
- b) approve the additional costs highlighted in Annex B and on Hen Brook to be funded from the savings identified.
- c) note the additional cost on the Ramsey changing rooms and the approach to achieve better value.
- d) approve the deferral of the St Neots Leisure Centre extension

#### **BACKGROUND PAPERS**

Capital programme and monitoring working papers
Previous Cabinet and Committee reports on capital expenditure

#### **CONTACT OFFICER**

Steve Couper, Head of Financial Services 2 01480 388103

| Active ochemics 2000/04 |            | COMPLETION   |                  |                     | NET EXPENDITURE £000's |                  |                   |                       |     |  |
|-------------------------|------------|--|------------------|---------------------|------------------------|------------------|-------------------|-----------------------|-----|--|
|                         |            |  | Approved<br>Date | Deferral<br>(weeks) | Slippage<br>(weeks)    | Approved 2003/04 | Approved<br>Total | Projected<br>Variance | CON | MMENTS   |
| POR                     | TFOLIO:    | Environment  |                  |                     |                        |                  |                   |                       |     |  |
| Car Pa                  | arks       |  |                  |                     |                        |                  |                   |                       |     |  |
| C                       | 02/017/B   | Fenstanton Car Park                                | 30-Dec-03        | 3 0                 | 0                      | 22               | 22                | 0                     | CA  |  |
| CCTV                    |            |  |                  |                     |                        |                  |                   |                       |     |  |
| C                       | 00/020.00  | CCTV - Camera Replacements (03/04)                 | 28-Feb-04        | 4 0                 | 0                      | 74               | 74                | 0                     | SH  |  |
|                         | 03/405/A   | CCTV - Vehicle Mounted Unit                        | 28-Feb-04        |                     | 0                      | 150              | 150               | 0                     | SH  |  |
| Crime                   | Reductio   | n  |                  |                     |                        |                  |                   |                       |     |  |
| C                       | 00/036.01  | Crime and Disorder - Lighting Improvements (03/04) | 31-Mar-04        | 4 0                 | 0                      | 21               | 17                | 0                     | SH  | £4k brought forward to 2002/03 to complete schemes in that year.                                     |
| Enviro                  | onmental l | Health   |                  |                     |                        |                  |                   |                       |     |  |
| C                       | 03/306/A   | Stray Dog Boarding Costs                           | 01-Apr-03        | 3 0                 | 0                      | 10               | 10                | 0                     | JC  | Contract in place from 1 April 2003  |
| Enviro                  | onmental l | mprovements  |                  |                     |                        |                  |                   |                       |     |  |
| C                       | 03/431.01  | Area Joint Committee Small Scale Imps (03/04)      | 31-Mar-04        | 4 0                 | 0                      | 103              | 103               | 0                     | CA  |  |
|                         | 02/241/B   | Heart of Oxmoor                                    | 28-Feb-06        |                     | 0                      | 100              | 800               | 0                     | MS  |  |
| C                       | 01/049/A   | Huntingdon Town Centre - Phase 2                   | 31-Dec-05        | 5 0                 | 0                      | 66               | 1066              | 0                     |     | Expenditure re-phased between 02/03 and 03/04.   |
|                         |            | Oxmoor Environmental Improvements (02/03)          | 30-Mar-03        |                     | 13 **                  | 0                | 0 #               | 0                     | CA  |  |
|                         |            | Oxmoor Environmental Improvements (03/04)          | 31-Mar-04        |                     | 0                      | 63               | 63                | 0                     | CA  |  |
|                         | 02/240/B   | Oxmoor Kent Road Improvements                      | 30-Nov-04        | 4 0                 | 0                      | 359              | 794               | 0                     |     | Completion advanced in response to public consultation.  |
| C                       | 01/157.00  | Small Scale Imps - District Wide                   | 01-Mar-00        | 3 0                 | 26                     | 15               | 245               | 0                     | CA  | Timing of schemes dependant on<br>Parish Councils agrreeing details and<br>confirming contributions. |
|                         |            | Small Scale Imps - District Wide (03/04)           | 31-Mar-04        |                     | 0                      | 82               | 82                | 0                     | CA  |  |
|                         | 01/052/A   | St Ives Town Centre - Phase 2                      | 31-Dec-06        | -                   | 0                      | 51               | 1394              | 0                     | CA  |  |
| C                       | 01/053/A   | Yaxley - Broadway Environmental Imp                | 01-Mar-03        | 3 0                 | 17                     | 115              | 130               | 0                     | CA  | CCC responsible for delivery of scheme.  |
| Inform                  | nation Tec | hnology  |                  |                     |                        |                  |                   |                       |     |  |
| C                       | 00/999     | Environmental Health System Data Capture           | 31-Mar-04        |                     | 0                      | 15               | 25                | 0                     | JC  |  |
| C                       | 01/146/A   | Upgrade to Environmental Health Software           | 31-Mar-03        | 3 0                 | 13                     | 0                | 16                | 0                     | JC  | Further work deferred pending decision by Project Board  |
| Public                  | Transpo    | rt Support   |                  |                     |                        |                  |                   |                       |     |  |
| C                       | 03/400.00  | Bus Shelters - Extra Provision (03/04)             | 31-Jan-04        | 4 0                 | 0                      | 33               | 33                | 0                     | CA  |  |

| Active Schemes  | s 2003/04                                   |            |                     |                        |          |          |           |     |  |
|-----------------|---|------------|---------------------|------------------------|----------|----------|-----------|-----|--|
|                 |   | COMPLETION |                     | NET EXPENDITURE £000's |          |          |           |     |  |
|                 |   | • •        | Deferral            | Slippage               | Approved | Approved | Projected | CON | MMENTS   |
|                 |   | Date       | (weeks)             | (weeks)                | 2003/04  | Total    | Variance  |     |  |
| Waste Manager   | ment  |            |                     |                        |          |          |           |     |  |
| 02/279/B        | Joint Waste Management Contract Procurement | 30-Mar-04  | 52                  | 0                      | 50       | 120      | 0         | RP  | Deferred by MTP bid 02/240/B.  |
|                 |   |            | Total for Portfolio |                        | 1329     | 5144     | 0         |     |  |
| PORTFOLIO:      | Finance                                     |            |                     |                        |          |          |           |     |  |
| Administration  |   |            |                     |                        |          |          |           |     |  |
| 03/999.01       | VAT Exempt Capital (03/04)                  | 31-Mar-04  | 0                   | 0                      | 28       | 28       | 0         | SC  | Completion dates are provisional and will be revised during April 2003.                          |
| Housing Benefi  | its   |            |                     |                        |          |          |           |     |  |
| 03/315/A        | Tax and Pension Credits - Set Up Costs      | 31-Mar-04  | 0                   | 0                      | 0        | 0        | 0         | JB  |  |
| Information Ted | chnology                                    |            |                     |                        |          |          |           |     |  |
| 01/148/A        | Revenues System - Software Upgrade          | 31-Dec-02  | 2 0                 | 26                     | 46       | 76       | 0         | JB  | Slippage due to suppliers inability to support the project                                       |
|                 |   |            |                     |                        |          |          |           |     | cappent and project  |
|                 |   |            | Total for           | r Portfolio            | 74       | 104      | 0         |     |  |
| PORTFOLIO:      | Housing Strategy                            |            |                     |                        |          |          |           |     |  |
| Housing Suppo   | ort   |            |                     |                        |          |          |           |     |  |
|                 | Disabled Facilities Grants (03/04)          | 31-Mar-04  | 0                   | 0                      | 260      | 272      | 0         | ЕМ  | £14k carried forward from 2002/03.   |
|                 | HRAs and RENs (03/04)                       | 31-Mar-04  |                     | 0                      | 277      | 278      | 0         | EM  |  |
| 01/158.01       | Social Housing Grant - General              | 30-Mar-03  | 3 0                 | 13                     | 0        | 0 #      | 0         | FM  | Approx £500k of gross expenditure dependent on RSL projects will be slipped to 03/04 from 02/03. |
| 01/158.02       | Social Housing Grant - General (03/04)      | 31-Mar-04  | 0                   | 0                      | 0        | 0        | 0         | FM  | Completion dates are provisional and will be revised during April 2003.                          |
|                 |   |            | Total for Portfolio |                        | 537      | 550      | 0         |     |  |
| PORTFOLIO:      | Leader                                      |            |                     |                        |          |          |           |     |  |
| Economic Deve   | elopment                                    |            |                     |                        |          |          |           |     |  |
| 03/365/A        | Huntingdon Boatyard Improvements            | 28-Feb-04  | 0                   | 0                      | 100      | 100      | 0         | KP  |  |
| 02/236/A        | Huntingdon Riverside Marina                 | 01-Feb-03  |                     | 12 **                  | 0        | 20       | 0         | KP  |  |
| 02/239/B        | New Industrial Units                        | 28-Feb-04  | 0                   | 0                      | 280      | 540      | 0         | KP  | Cabinet approval needed to change from St Ives to other village in July                          |

| Active ochemics 2000/04 |   | CC                     | COMPLETION          |                     |                     | <b>NET EXPENDITURE £000's</b> |                       |          |  |
|-------------------------|---|------------------------|---------------------|---------------------|---------------------|-------------------------------|-----------------------|----------|--|
|                         |   | Approved<br>Date       | Deferral<br>(weeks) | Slippage<br>(weeks) | Approved<br>2003/04 | Approved<br>Total             | Projected<br>Variance | CON      | MMENTS   |
| Information Te          | echnology   |                        |                     |                     |                     |                               |                       |          |  |
| 00/027/A                | Common Land & Prop Database (Gazeteer)  | 01-Jun-02              | 2 95                | 0                   | 88                  | 159                           | 0                     | JY       | Deferred completion to allow for digitisation of legal boundaries etc. Project monitored by Project Board.     |
| 03/301.05               | One Stop Shop at Pathfinder House   | 31-Mar-06              | 6 0                 | 0                   | 243                 | 460                           | 0                     | СН       | Completion dates are provisional and will be revised during July 2003. Post Cabinet meeting on the 26th June.  |
| Office Accomn           | nodation  |                        |                     |                     |                     |                               |                       |          |  |
| 01/111/A                | Lighting Replacement and Improvements   | 30-Oct-02              | 2 0                 | 30 **               | 0                   | 30                            | 0                     | RP       |  |
| 01/108/A                | Pathfinder House - Access Arrangements  | 30-Aug-02              | 2 0                 | 47                  | 0                   | 50                            | 0                     | RP       | Scheme substantially complete,<br>however, software problems relating<br>to taxi plate production outstanding. |
| 03/999                  | Pathfinder House - Automatic Door Replacement                                       | 31-Dec-03              |                     | 0                   | 21                  | 21                            | 0                     | BLB      |  |
| >> 01/115/A             | Pathfinder House - Lift Upgrading and Repairs                                       | 28-Oct-04              | 4 -79               | 0 **                | 0                   | 50                            | 60                    | RP       | Scheme brought forward to restore service reliability.   |
| 00/999                  | Pathfinder House - Maintnce/Refurb  | 30-Mar-03              |                     | 8 **                | 0                   | 29                            | 0                     | RP       |  |
| 03/300/A<br>01/128/A    | Pathfinder House Imps and One Stop Shop<br>Public Buildings Access - Disability etc | 31-Mar-06<br>30-Mar-04 |                     | 0                   | 100<br>66           | 9600<br>90                    | 0<br>-9               | RP<br>RP | Essential works only being undertaken on Pathfinder House pending decision on future                           |
|                         |   |                        | Total for Portfolio |                     | 898                 | 11149                         | 51                    |          |  |
| PORTFOLIO:              | Leisure   |                        |                     |                     |                     |                               |                       |          |  |
| Community Ini           | itiatives   |                        |                     |                     |                     |                               |                       |          |  |
| 03/423.00               | Community Information Project (03/04)   | 31-Mar-04              | 4 0                 | 0                   | 10                  | 10                            | 0                     | DS       | Completion date is provisional and will be revised during May 2003.  |
| Information Te          | echnology   |                        |                     |                     |                     |                               |                       |          |  |
|                         | Accessibility Improvements/Signs (03/04)  | 28-Feb-04              |                     | 0                   | 60                  | 60                            | 0                     | CA       |  |
| 00/999                  | LSVT Commuted Sums for Play Equip  Tourist Information Centre, St Ives              | 30-Mar-03<br>30-Apr-04 |                     | 17<br>0             | 0<br>35             | 30<br>50                      | 0<br>0                | SM<br>CH |  |
|                         | s and Facilities  | 30-Apr-04              | + 0                 | U                   | 33                  | 30                            | U                     | CIT      |  |
|                         |   | 01 Mar 03              |                     | 17                  | 0                   | 202                           | 0                     | CD       | Cranta committed delivery relies on  |
|                         | Local Leisure Project Grants (02/03)  | 01-Mar-03              |                     | 17                  | 0                   | 283                           | 0                     | SB       | Grants committed - delivery relies on recipients progressing schemes.  |
|                         | Local Leisure Project Grants (03/04)  | 31-Mar-04              | 1 0                 | 0                   | 105                 | 105                           | 0                     | SB       |  |
| -                       | and Development   |                        |                     |                     |                     |                               | •                     |          |  |
| 00/001/B                | St Neots Tennis Initiative Partnership  | 01-Mar-02              | 2 0                 | 80                  | 30                  | 30                            | 0                     | JP       | NOF bid accepted   |

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|                                  |   | COMPLETI                            |                     | N                   | NET EXPENDITURE £000's |                   |                       |                |  |
|----------------------------------|---|-------------------------------------|---------------------|---------------------|------------------------|-------------------|-----------------------|----------------|--|
|                                  |   | Approved<br>Date                    | Deferral<br>(weeks) | Slippage<br>(weeks) | Approved 2003/04       | Approved<br>Total | Projected<br>Variance | CON            | IMENTS   |
| Parks and Oper                   | 1 Spaces  |                                     |                     |                     |                        |                   |                       |                |  |
| 03/378/A<br>01/074/A<br>01/121/A | Huntingdon - Riverside Park - Bridge Replacement                                    | 31-Mar-04<br>30-May-04<br>30-Nov-03 | 4 0                 | -13<br>0<br>0       | 35<br>25<br>62         | 35<br>90<br>117   | 0<br>0<br>0           | SM<br>SM<br>SM |  |
| 03/369/A                         | Play Equipment (02/03) Play Equipment (03/04) Sports Pavillions - Refurbishment     | 30-Mar-03<br>31-Mar-04<br>30-Sep-03 | 3 0<br>4 0          | 39<br>-5<br>56      | 0<br>76<br>30          | 0 #<br>76<br>40   | 0<br>0<br>0           |                | Delay due to staff shortage.   |
| 01/107/A                         | Various Parks - Signs<br>Young People's Activity Parks (03/04)                      | 30-Dec-03<br>31-Mar-04              | 3 0                 | 0                   | 22<br>64               | 40<br>64          | 0                     | SM             | Schemes dependant on Partnership Funding   |
| Recreation Cen                   | itres   |                                     |                     |                     |                        |                   |                       |                | Tunung   |
| 00/022/A                         | CCTV - Improvements at Leisure Centres  | 28-Feb-0 <sup>4</sup>               | 4 0                 | 0                   | 28                     | 80                | 0                     | SB             | Slippage of £38k from 2002/03 will allow for CCTV installations/improvements at St Ivo, Sawtry, St Neots and Ramsey to be programmed with other works at each of those centres.                                      |
| 03/337/A<br>01/135.00            | Huntingdon Leisure Centre - Spinning Bikes<br>Leisure Centres - Disabled Facilities | 15-Apr-03<br>31-Mar-04              |                     | 0 **<br>0           | 5<br>0                 | 5<br>0 #          | 0<br>0                |                | Delivered April 03<br>04/03/03 Slippage of 15K to allow for  |
|                                  |   |                                     |                     | -                   | ·                      | <b>.</b>          | -                     |                | late delivery/installation of orders.  |
| 01/135.01                        | Leisure Centres - Disabled Facilities (03/04)                                       | 31-Mar-04                           | 4 0                 | 0                   | 30                     | 30                | 0                     | SB             | 4/03/03 Slippage of 15K to allow for late delivery/installation of orders.   |
| 02/134/B                         | Leisure Centres - Future Maintenance (03/04)  | 31-Mar-04                           | 4 0                 | 0                   | 685                    | 685               | 0                     | SB             | Cabinet report 15 May 2003 accepted costing proposals.  Variations to MTP now read 2003/04 +96K, 04/05 -244K, 05/06 +206K, 06/07 +38K, 07/08 +157K  Fund provides for a number of smaller schemes within the overall |
| 03/334/A                         | Leisure Centres - Swimming Pool Covers  | 31-Aug-03                           | 3 0                 | 0                   | 45                     | 45                | 0                     | PJ             | Orders to be placed in June<br>Sequential installation across all sites  |
| 03/379/A                         | Leisure Centres - Telephone System Imps   | 31-Mar-04                           | 4 0                 | 0                   | 30                     | 30                | 0                     | PJ             | Awaiting corporate decisions on total telephone improvements - scheme on hold.   |
| 02/259/A                         | Ramsey - New Multi Activity Area  | 30-Nov-02                           | 2 0                 | 69                  | 211                    | 221               | 0                     | SB             | Negotiations with schools continuing.  |
|                                  |   |                                     |                     |                     |                        |                   |                       |                | Tenders received for pavilion demolition and changing room refurbishment.  Decision to assist with on-going  |
| 03/340/A                         | Ramsey Leisure Centre - Air Conditioning  | 31-Jul-03                           | 3 0                 | 0                   | 5                      | 5                 | 0                     | PJ             | Orders to be placed in May   |

| Active Scheme               |   |                |                       | NET EVENINE COOL |         |       |          |        |   |  |  |
|-----------------------------|---|----------------|-----------------------|------------------|---------|-------|----------|--------|---|--|--|
|                             |   | C(<br>Approved | DMPLETION<br>Deferral | l<br>Slippage    |         |       |          | СОММ   | MENTS   |  |  |
|                             |   | Date           | (weeks)               | (weeks)          | 2003/04 | Total | Variance | COMM   | ILIVIO  |  |  |
|                             |   |                |                       |                  |         |       |          |        |   |  |  |
| 03/999                      | Ramsey Leisure Centre - Swimming Pool Roof    | 31-May-03      | 3 0                   | 11               | 20      | 20    | 0        | C      | Substantial contribution 200K+ from<br>Central R&R<br>On site from 14th April<br>Project delay. Expected completion<br>22 August (4 weeks late) |  |  |
| 02/262/B                    | Sawtry - Fitness Studio                       | 30-Mar-05      | 5 0                   | -53              | 630     | 630   | 0        |        | Design complete. All Phase 2 grant olds being reviewed by Sport England.  |  |  |
|                             |   |                |                       |                  |         |       |          | С      | Decision expected on status end of  |  |  |
| 03/341/A                    | St Ivo - Air Conditioning                     | 30-Jun-03      |                       | 0                | 10      | 10    | 0        |        | Order to be placed in May 03  |  |  |
| 03/333/A                    | St Neots Leisure Centre - Creche & Kitchens   | 30-Nov-03      |                       | 4                | 272     | 272   | 0        |        | Nork to start on site July 03   |  |  |
| 02/134/B                    | St Neots Leisure Centre - New Car Park        | 31-Mar-04      | 1 0                   | 0                | 67      | 67    | 0        | PJ     |   |  |  |
|                             |   |                | Total fo              | r Portfolio      | 2592    | 3130  | 0        |        |   |  |  |
| PORTFOLIO:                  | Planning Strategy                             |                |                       |                  |         |       |          |        |   |  |  |
| Economic Deve               | Economic Development                          |                |                       |                  |         |       |          |        |   |  |  |
| 00/999                      | Hunt Town Cent Dev - HDC Estate Advice        | 30-Mar-04      | 1 0                   | 0                | 15      | 76    | 0        | EW     |   |  |  |
| 01/077/A                    | Hunt Town Cent Dev - Planning Dev Issues      | 30-Mar-04      | 1 0                   | 0                | 105     | 418   | 0        | to     | Completion date quoted relates only o activity in 2003/04. The scheme uns to 2005/06.   |  |  |
| 02/244/A                    | Priory Centre Redevelopment                   | 01-Mar-03      | 3 0                   | 21               | 0       | 30    | 0        |        | Consultant appointed and report awaited .   |  |  |
| Information Ted             | chnology                                      |                |                       |                  |         |       |          |        |   |  |  |
|                             | Electronic Document Imaging Pilot in Planning | 31-Mar-03      | 3 52                  | 0                | 0       | 27    | 0        | e<br>d | Peripheral equipment/software to be evaluated for purchase in 2003-04 dependent upon requirements generated by customers                        |  |  |
| Planning Policy             | & Conservation                                |                |                       |                  |         |       |          |        |   |  |  |
| 02/078/B                    | Huntingdon Town Centre Regen - CAPS Scheme    | 30-Mar-04      | 1 0                   | 0                | 20      | 110   | 0        | to     | Completion date quoted relates only o grant payments in 2003/04. The scheme runs to 2005/06.  |  |  |
| Planning Policy             | and Conservation                              |                |                       |                  |         |       |          |        |   |  |  |
| 02/224/A                    | Town Centre Developments                      | 28-Feb-04      | 1 0                   | 0                | 31      | 268   | 0        | to     | Completion date quoted relates only o activity funded in 2003/04. The acheme runs to 2006/07.   |  |  |
| 01/175/B                    | Town Centre Vision                            | 31-Mar-04      | 1 0                   | 0                | 10      | 10    | 0        | RPb    |   |  |  |
| Transportation<br>03/352.00 | AJC - Safe Routes to School (03/04)           | 28-Feb-04      | 0                     | 0                | 50      | 50    | 0        | StB    |   |  |  |

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## MTP - CAPITAL SCHEMES MONITORING REPORT 11 July 2003

| Act  | ive Schemes            | s 2003/04   |                  |                     |                     |                     |                   |                       |     |  |
|------|------------------------|---|------------------|---------------------|---------------------|---------------------|-------------------|-----------------------|-----|--|
|      |                        |   |                  | OMPLETION           |                     |                     | PENDITURE         |                       |     |  |
|      |                        |   | Approved<br>Date | Deferral<br>(weeks) | Slippage<br>(weeks) | Approved<br>2003/04 | Approved<br>Total | Projected<br>Variance | CON | MENTS  |
|      | 03/366/A               | Cycle Route - Views Common, Huntingdon            | 30-Oct-03        | 3 0                 | 0                   | 55                  | 55                | 0                     | StB |  |
|      |                        | Cycle Safety Storage Racks (02/03)                | 01-Mar-03        |                     | 8 **                | 0                   | 51                | 0                     | StB |  |
|      |                        | Cycle Safety Storage Racks (03/04)                | 31-Jan-04        |                     | 0                   | 15                  | 9                 | 0                     | StB |  |
|      |                        | Huntingdon Bus Station - Imps and Refurbishment   | 31-Jan-04        |                     | 0                   | 40                  | 40                | 0                     | RP  |  |
|      |                        | Huntingdon Market Town Transport Strategy (03/04) | 28-Feb-04        |                     | 0                   | 70                  | 70                | 0                     | StB |  |
|      | 01/095.00              | Local Transport Plan (02/03)                      | 01-Mar-03        | 3 0                 | 30                  | 0                   | 210               | 0                     | StB | Final part of scheme now tied in with CCC scheme   |
|      | 01/095.01              | Local Transport Plan (03/04)                      | 31-Mar-04        | 4 0                 | 0                   | 70                  | 70                | 0                     | StB | COO SOLICITIC  |
|      |                        | Safe Cycle Routes (03/04)                         | 31-Jan-04        | 1 0                 | 0                   | 100                 | 100               | 0                     | StB |  |
|      | 02/247.01              | Speed Management in Huntingdonshire (03/04)       | 31-Mar-04        | 4 0                 | 0                   | 21                  | 21                | 0                     | StB |  |
| >>   | 02/278/B               | St Ives Bus Station - Waiting Rm & Pub Cons Imps  | 30-Oct-03        | 3 0                 | 0                   | 30                  | 30                | 0                     | RP  |  |
|      | 02/250.01              | St Neots Transport Strategy (03/04)               | 28-Feb-04        | 1 0                 | 0                   | 127                 | 127               | 0                     | StB |  |
|      |                        |   |                  | Total fo            | r Portfolio         | 759                 | 1772              | 0                     |     |  |
| PC   | ORTFOLIO:              | Resources Etc.                                    |                  |                     |                     |                     |                   |                       |     |  |
| Info | rmation Tec            | chnology  |                  |                     |                     |                     |                   |                       |     |  |
|      | 03/301.01              | Combined Contact Centre                           | 31-Mar-06        | 6 0                 | 0                   | 475                 | 1103              | 0                     | СН  | Project monitored by the Programme Board.  |
|      | 00/999                 | Committee Minutes Application Review              | 31-Mar-03        | 3 0                 | 8 **                | 22                  | 47                | 0                     | CD  |  |
|      | 03/301.02              | Contact Tracking (Message Handling System)        | 31-Mar-04        | 4 0                 | 0                   | 30                  | 30                | 0                     | RP  | This was previously Robert Ward's scheme. We believe it is now overtaken by corporate scheme.  |
|      | 03/301.03              | Content Management System (03/04)                 | 31-Mar-04        | 1 0                 | 0                   | 171                 | 171               | 0                     | СН  | Project monitored by the Programme Board.  |
|      | 00/032/A               | Corporate Electronic Document Management          | 31-May-03        | 3 17                | 0                   | 155                 | 231               | 0                     | JB  | Deferral agreed by EDM Project<br>Board to ensure that implementation<br>did not clash with upgrade to business<br>systems in the pilot area<br>(Revenues). Project monitored by |
|      | 00/033/A               | Corporate GIS (Inc Uniform Upgrade)               | 01-Aug-04        | 1 0                 | 0                   | 293                 | 728               | 0                     | JΥ  | Project monitored by the Project   |
|      | 03/301.06              | Corporate Payments and Bookings                   | 31-Jan-05        | 5 0                 | 0                   | 161                 | 253               | 0                     | СН  | Decision by Project Board to remove IVR from scope for 2003-04   |
|      | 03/301.04              | Cyclical Renewal of Comp Software Apps (03/04)    | 31-Mar-04        | 1 0                 | 0                   | 0                   | 0                 | 0                     | JT  | Elections system review deferred to 2004-05 at request of Head of  |
|      | 03/375/A               | Desktop Rationalisation (03/04)                   | 31-Mar-04        |                     | 0                   | 100                 | 100               | 0                     | DW  |  |
|      | 03/301.07              | e-Government                                      | 31-Mar-05        | 5 0                 | 0                   | -120                | 316               | 0                     | СН  | Project monitored by the Programme Board   |
|      | 01/044/A               | Electoral Registration - Rolling Register         | 31-Mar-03        | 3 52                | 0                   | 8                   | 20                | 0                     | LJ  | One scanner in use - to evaluate need for a second by the end of the   |
| Pag  | 01/082.00<br>ge 6 of 8 | Enhanced Security of Data Network & Comp Systs    | 31-Mar-03        | 3 4                 | 0 **                | 0                   | 15                | 0                     | МО  | •  |

| Active Ochemes 2000/04 |  | COMPLETION       |                     |                     | NET EXPENDITURE £000's |                   |                       |    |  |
|------------------------|--|------------------|---------------------|---------------------|------------------------|-------------------|-----------------------|----|--|
|                        |  | Approved<br>Date | Deferral<br>(weeks) | Slippage<br>(weeks) | Approved 2003/04       | Approved<br>Total | Projected<br>Variance | CO | MMENTS   |
| 01/082.01              | Enhanced Security of Data Network & Comp Systs | 31-Mar-04        | . 0                 | 0                   | 15                     | 15                | 0                     | МО |  |
| 00/999                 | FMS System (EDM for Cedar Financials)          | 31-Mar-02        |                     | Ō                   | 46                     | 49                | 0                     | SC | Project suspended - software supplier and timing of project dependent upon Corporate EDM Solution.                                       |
| 00/999                 | Housing Management System                      | 31-Mar-03        | 3 13                | 4                   | 17                     | 208               | 0                     | AJ | Upgrade deferred at request of   |
| 01/083/A               | ICT Feasilbility Studies/Technology Watch      | 31-Mar-03        | 3 0                 | 13                  | 0                      | 0 #               | 0                     | MO | ,  |
| 03/301.11              | Leisure System Development                     | 31-Mar-05        | 0                   | 0                   | 59                     | 88                | 0                     | CH | Web bookings facility  |
| 00/999                 | Licencing Application Review                   | 31-Mar-03        | 8 8                 | 5                   | 10                     | 25                | 0                     | LJ | Slippage due to inability to arrange training in May   |
| 00/999                 | Management Reporting Tools                     | 31-Mar-03        | 3 0                 | 8 **                | 0                      | 144               | 0                     | AJ | Project complete - awaiting final bills  |
| 03/301.10              | Online Communities and Rural ICT Access        | 31-Mar-05        | 5 0                 | 0                   | 10                     | 15                | 0                     | СН | Completion dates are provisional and will be revised during July 2003. Post Cabinet meeting on the 26th June.                            |
| 03/301.12              | Planning Public Access                         | 31-Mar-04        | 0                   | 0                   | 35                     | 35                | 0                     | СН | Completion dates are provisional and will be revised during June 2003.   |
| 01/144/A               | Replacement of Computer (Reality Server)       | 31-Mar-03        |                     | 0                   | 48                     | 50                | 0                     | DW |  |
| 01/124/A               | Replacement of Printing Equipment/Systems      | 31-Mar-03        | 52                  | 0                   | 303                    | 303               | 0                     | LJ |  |
| 03/301.08              | Replacement/Upgrade Pay/Personnel System       | 31-Mar-02        | 82                  | 0                   | 106                    | 158               | 0                     | CG |  |
| Policy and Res         | earch  |                  |                     |                     |                        |                   |                       |    |  |
| 02/213.00              | Mobile Information Unit (03/04)                | 30-Jul-03        | 0                   | 0                   | 50                     | 50                | 0                     | IL |  |
|                        |  |                  | Total for Portfolio |                     | 1994                   | 4154              | 0                     |    |  |
| PORTFOLIO:             | Service Delivery                               |                  |                     |                     |                        |                   |                       |    |  |
| Information Ted        | chnology                                       |                  |                     |                     |                        |                   |                       |    |  |
| 02/226/B               | Car Park - Hand Held Data Capture              | 30-Jan-04        | 0                   | 0                   | 16                     | 16                | 0                     | RW | Available products being evaluated prior to orders being place in September.   |
| Operations Ser         | vices  |                  |                     |                     |                        |                   |                       |    |  |
| 03/368/A               | Graffiti Removal Machine                       | 30-Jun-04        | 0                   | 0                   | 12                     | 12                | 0                     | RW | Equipment purchased and expected to be operational by end of June.   |
| 03/343/A               | New Arboricultural Section                     | 30-Sep-03        | 3 0                 | 0                   | 35                     | 35                | 0                     | RW | Interviews to be held during July. Post should be filled during September. Funding in current year to be reviewed following appointment. |
| 03/313/A               | New Refuse Collection Round                    | 01-Apr-03        | 0                   | 0 **                | 155                    | 310               | 0                     | RW | New rounds implemented from start of April.  |

| Active Schemes 2003/04 |  | COMPLETION |              |               | NET EXPENDITURE £000's |          |          |          |   |
|------------------------|--|------------|--------------|---------------|------------------------|----------|----------|----------|---|
|                        |  | Approved   | Deferral     | ı<br>Slippage | Approved               | Approved |          | COMMENTS |   |
|                        |  | Date       | (weeks)      | (weeks)       | 2003/04                | Total    | Variance | CON      | INIENTS   |
| 02/245/A               | Recycling Kerbside Collection Extension        | 01-Nov-02  | 2 17         | 0 **          | 155                    | 189      | -1       | RW       | Start deferred until 10 February 2003 as a result of review of service delivery arrangements. Scheme now implemented.   |
| 03/304/A               | Refuse/Green Waste Collection                  | 31-Mar-04  | 0            | 0             | 2778                   | 2778     | 0        | RW       |   |
| 03/999                 | Universal Green Box Scheme                     | 30-Oct-03  | 3 0          | 0             | 310                    | 310      | 0        | RW       | Negotiations ongoing with Newslitter regarding level of service etc.  |
| 02/267/B               | Vehicle Tracking System                        | 30-Jan-04  | 0            | 0             | 19                     |          | 0        | RW       | Orders to be placed in October to secure commissioning in January 04 following completion of fleet renewal.   |
| 03/314/A               | Vehicle Workshop - Mobile Column Lifts         | 31-Mar-03  | 3 0          | 4 **          | 20                     | 20       | -1       | RW       | Scheme completed.   |
| 02/192.01              | Vehicles Fleet Replacement (03/04)             | 31-Dec-03  | 3 0          | 0             | 674                    | 674      | 0        | RW       | Orders placed for vehicles by end of April. Vehicles being delivered from June to December.   |
| Public Conveni         | ences  |            |              |               |                        |          |          |          |   |
| 01/163/A               | General Improvements-Public Cons               | 01-Feb-04  | 0            | 0             | 15                     | 36       | 0        | CA       | Budget being used to complete feasibility studies to support project 03/302/A.  |
| 03/302/A               | New Public Conveniences                        | 31-Mar-06  | 0            | 0             | 300                    | 1200     | 0        | CA       | Cabinet to approve list of tenderers on 31 July. Hence date 3, receipt of tenders slipped to end of November and financial slippage from 03.04 to 04/05 identified. This should not affect completion date. |
| Transportation         |  |            |              |               |                        |          |          |          |   |
| 03/432.00              | Pavements Resurfacing (Cont to County) (03/04) | 31-Mar-04  | 0            | 0             | 50                     | 50       | 0        | CA       |   |
|                        |  |            | Total for    | Portfolio     | 4539                   | 5630     | -2       |          |   |
|                        |  |            | Total all Po | ortfolio      | 12722                  | 31633    | 49       |          |   |

## **ANNEX B**

## **VARIATIONS FROM PROGRAMME IN 2002/03**

| Schemes   | £'000 | Reason  |
|---|-------|---|
| COST VARIATIONS   |       |   |
| Overspent   |       |   |
| Safe Cycle Routes   | +15   | Final cost over budget  |
| St Ives Town Centre – Phase 1                               | +9    | Extended period and contractual difficulties have caused this estimated extra spend. Ongoing disputes may lead to further cost. |
| Leisure Projects – Feasibility Studies                      | +5    | Condition Surveys for Leisure<br>Centres required extra funding   |
| St Ivo Leisure Centre – Sports Changing Rooms               | +4    | Final cost over budget  |
| Other Minor Variations                                      | +27   | Less than £3k per scheme  |
|   | +60   | •   |
|   |       |   |
| Underspent  |       |   |
| Huntingdon Town Centre – Phase 1                            | -34   | Final cost below budget   |
| Young Peoples Activity Parks                                | -27   | Lack of interest from potential   |
|   |       | partners  |
| Public Buildings Access – Disability and Discrimination Act | -9    | Not all required  |
| Housing Cash Incentive                                      | -11   | Historic grant not taken up   |
| St Ivo – Burgess Hall Seats and Store                       | -6    | Grant higher than expected  |
| Hinchingbrooke Country Park                                 | -13   | Part funded from Section 106  |
| Ouse Valley Way – Bridge Replacement                        | -7    | Final cost below budget   |
| Minor Variations to Other Schemes                           | -6    | Less than £3k per scheme  |
|   | -114  | ·   |
| Net Underspending   | -54   | 1   |
| OTHER VARIATIONS  |       |   |
| OTHER VARIATIONS  | 450   | E II  |
| Social Housing Grant  | -152  | Full programme not achieved and   |
|   |       | changes in the funding system mean<br>the balance will not now be spent.<br>Equivalent reduction in Grant so no<br>net impact.  |
| Pathfinder House – Lift Upgrade                             | +60   | Originally planned to be financed from  |
| •   |       | revenue so matching revenue saving.   |
|   | -92   |   |

## **ANNEX C**

## **ANTICIPATED SLIPPAGE AND DEFERRALS IN 2003/04**

| Schemes   | £000 |
|---|------|
| Information Technology  |      |
| Corporate Payments and Bookings                               | 47   |
| Election System Application Review                            | 30   |
| Public Conveniences   |      |
| New Public Conveniences                                       | 100  |
| Leisure Centres   |      |
| St Neots Leisure Centre – extension to the Bar/Kitchen/Creche | 272  |
| (Subject to Cabinet approval)                                 |      |
|   |      |
| TOTAL   | 449  |